



**TO WHOM IT MAY CONCERN**

**Our reference**

**Your reference**

**Date**

26 March 2020

Dear Sir / Madam

**Re: COVID-19: NATIONAL LOCKDOWN**

1. We fully support the measures taken by Government to prevent the spread of the Covid-19 virus in South Africa.
2. This, however, has the effect that our business, as with all businesses in the legal fraternity, will not proceed with "business as usual" for the duration of the lockdown.
3. Whilst no personnel will be permitted to enter our premises, we will serve our clients from home as far as possible, taking into consideration certain constraints in terms of Service Level Agreements and Data Privacy Policies.
4. Each of our offices have designated directors on full-time standby to assist you within the parameters of the lockdown regulations, with details as follows:

**4.1 PRETORIA / CENTURION**

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**Please note – we will never change our bank details. Any advice of amended bank details that appear to come from our office should be ignored. Before making any payment to Tim du Toit & Co Inc. please ensure that you verify that the account into which payment will be made is a legitimate bank account of Tim du Toit & Co Inc.**

**Directors, Cape Town:** CT Lang BComm LLB, AG Stevens BComm LLB LLM, AL van der Merwe BA LLB

**Directors, National:** FB de Vos BComm LLB, WA du Randt BLC LLB, JMS Nel BLC LLB, AM Schreiber BComm LLB, LH Horn BLC LLB, JJ Swart BLR LLB, K Stoffberg BProc, SE Fourie BA BProc LLB, MA Fortuin BProc, RK Stevens BProc LLB, MW Letsoalo B Admin Hons LLB, D Naidoo LLB, AP Grové BComm LLB LLM, R Aboo LLB, A van Wyk LLB, A Engelbrecht LLB, EB Faro LLB LLM, N Erasmus BComm LLB

**Consultants:** T van der Spuy LLB, ME Hauptfleisch BA LLB, L Swart BComm LLB

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5. Let us all stand together during these trying times.

Yours Faithfully

**TIM DU TOIT & CO INC**